

For administrative purposes the budgetary units of the Laboratory are classified into four main categories: Scientific Investigations, Technical Services, Educational Services, and Administrative Services.

The scientific investigations include all the projects concerned with scientific problems. The work in these projects includes design of the procedures, collection of data, analysis of data, and preparation of a report.

In some cases, when a project is prolonged, the collection of the data becomes routine. In this case, it is taken out of the scientific investigations and placed under technical services. The ~~routine~~ preliminary computations of the raw data also become routine in some instances and ^{are} ~~is~~ transferred to a unit in technical services. Even the reading of scales or otoliths becomes routine after the methods have been validated and precisely described. We expect to assign this to technical services, also, at least on a trial basis. Numerous other projects have to do with serving two or more scientific investigations by supplying technical services.

The category of educational services was set up to cover expenses relative to the aquarium which is open to the public in summer and to include various other expenses that rightly be charged to public relations.

Administrative services as classified here include the costs of the Director's and Administrative Assistant's offices, the strictly administrative clerks, and the maintenance of buildings, grounds, and docks.